

Government of Pakistan  
Ministry of Communications  
Office of the Custodian of Enemy Property for Pakistan

Subject: **INVITATION FOR BIDS**

Enemy Property Cell, Ministry of Communications invites sealed bids under single stage two envelopes procedures from the well reputed Companies having relevant experience, for developing IT based property management system, for the properties situated in the following Districts of Sindh.

<b>S. No.</b>	<b>District</b>	<b>S. No.</b>	<b>Districts/ places</b>
1	Karachi	6	Larkana
2	Tharparkar	7	Shikrpur
3	Sanghar	8	Pano Ghulam Ali etc.
4	Sukkur	9	Berani
5	Jacobabad	10	Gujheran / Sinjhor

2. The Bids must reach the undersigned within 15 days of publication of this advertisement, which will be opened the same day in presence of the bidders.
3. Complete detail is available at the PPRA website ([www.ppra.org.pk](http://www.ppra.org.pk)) as well as on website of the Ministry ([www.communication.gov.pk](http://www.communication.gov.pk))

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Subject: **DETAIL FOR SUBMISSION OF BIDS.**

**1. SCOPE OF WORK**

- i. Development of software for IT based management of the properties for online visibility and preparation of Data bank, containing all information of interest. Data Collection from the field will however be made by the staff of Ministry (Enemy Property Cell) who will be trained and guided by the selected company during the field activity.
- ii. The data transmitted by the field team will be stored/ processed by the company to use it for report generation and property management as desired by the owner. The company will directly be responsible for maintenance and operation of the property management system for 6 months. Thereafter the company will continue to support the Ministry on need basis in case of any problem.

**2. TERMS AND CONDITIONS**

- i. The bidders will submit technical proposal in separate envelope which will be opened first for technical evaluation.
- ii. Financial bids of only those bidders will be opened who will qualify on the basis of technical bids/ proposal.
- iii. Bids received without bid security in the form of demand draft/ pay order @ 2% of the quoted charges, will be liable to be rejected.
- iv. Bids received after 1100 hours on the last day will not be entertained.
- v. Bids will be valid for six months.
- vii. The company will be bound to complete the assignment within prescribed time after issuance of work order, otherwise deduction will be made from their charges as per agreement.
- viii. To ensure efficient working of the system the company will provide unconditional bank guarantee from a schedule Bank upto 10% of the contract value, at the time of agreement.
- viii. Payment shall be made against the invoice for completed work.
- vi. The Ministry may reject all bids/ proposal any time before acceptance of bids/ proposals.

**3. ELIGIBILITY CRITERIA**

- Five years experience of dealing with the similar assignments.
- ii. Must be registered with FBR for payment of relevant taxes.
- iii. Possess Financial, Technical and logistic capacity to undertake the activity
- iv. Black listed companies and involved in litigation on criminal charges will not be entertained.
- v. Registration in accordance with Company Act.